

**From:** [Suzi Stojcevska](#)  
**To:** [Joanne Laundess](#)  
**Cc:** [Records](#); [Martha Dotter](#); [Anna Jones](#)  
**Subject:** URGENT - RE: TRIM: RFS Correspondence: State Agency Consultation - PP-2025-1047 - Kiama LEP Housekeeping Planning Proposal 2025  
**Date:** Friday, 11 July 2025 8:02:13 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)  
[image005.png](#)  
[image796485.png](#)  
[image946521.png](#)  
[image656170.png](#)  
[image652573.png](#)

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Hi Jo,

I have just sent a referral to RFS in the Portal for this PP now that we have the Gateway Determination.

Could you please close off the referral in the Portal?

We are starting public exhibition this Monday and the only referral I had to receive back before commencing exhibition was the one from RFS. Andrew suggested still sending the referral in the system (as I had sent it via email). I have attached the Determination Letter to the PP already, however I am hoping you might be able to close it off today or Monday please?

Thank you

Regards,

Suzi



Suzi Stojcevska  
**Strategic Planner**  
**Kiama Municipal Council**  
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PO Box 75, Kiama NSW 2533  
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Kiama Municipal Council acknowledges the Traditional Custodians of Dharawal Country, the Wodi-Wodi people and recognises their continued connection to the land. We pay our respects to elders past present and emerging and the contribution that they make to our community.

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**From:** Joanne Laundess <Joanne.Laundess@rfs.nsw.gov.au>

**Sent:** Wednesday, 9 July 2025 8:47 AM

**To:** Suzi Stojcevska <suzis@kiama.nsw.gov.au>

**Subject:** TRIM: RFS Correspondence: State Agency Consultation - PP-2025-1047 - Kiama LEP Housekeeping Planning Proposal 2025

Good morning Suzi,

Please see attached RFS correspondence in relation to the subject matter.

Regards

**Jo Laundess**

Administration Officer, Planning & Environment Services (South)

P 02 4472 0600

NSW RURAL FIRE SERVICE

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**From:** Suzi Stojcevska <[suzis@kiama.nsw.gov.au](mailto:suzis@kiama.nsw.gov.au)>

**Sent:** Wednesday, 2 July 2025 12:06 PM

**To:** Martha Dotter <[Martha.Dotter@rfs.nsw.gov.au](mailto:Martha.Dotter@rfs.nsw.gov.au)>

**Cc:** Joanne Laundess <[Joanne.Laundess@rfs.nsw.gov.au](mailto:Joanne.Laundess@rfs.nsw.gov.au)>; Records <[Records@rfs.nsw.gov.au](mailto:Records@rfs.nsw.gov.au)>

**Subject:** State Agency Consultation - PP-2025-1047 - Kiama LEP Housekeeping Planning Proposal 2025

Hi Martha,

Kiama Council have submitted an LEP Housekeeping PP to Gateway Assessment (PP-2025-1047).

I have attached the PP, LEP maps, Council Report and Resolution.

The time frame for receiving the Gateway from the Department is approx. 2 weeks.

Part of the PP seeks to apply a minimum lot size of 40ha to a number of sites throughout the LGA that currently have 'no minimum lot size'.

We currently have an active DA seeking to subdivide a site that does not meet the required minimum lot size of 40ha, however as 'no minimum lot size' currently applies, the applicant is seeking to subdivide.

If the PP is on public exhibition that may assist, however we are unable to progress to this

step until State Agency Consultation with RFS has occurred in line with the wording of the Ministerial Direction 4.3.

I have spoken with Andrew Hartcher from the Department and he suggested consulting with NSW RFS now via email to prevent further delays.

Could you please review and provide referral comments on the attached Kiama LEP Housekeeping Planning Proposal 2025?

Or alternatively, could you please direct my request to the correct team in the NSW RFS?

Thank you

Kind regards,

Suzi



Suzi Stojcevska  
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